

Coastline Community College
Annual Institutional Planning Report
Departmental Review

Department/Division International Languages

Planning Year 2014 for 2015 planning process

A. Data and Analysis

1. Department/Program Data

	Current Year 2014-15	Previous Year 2013-14	Two Years Prior 2012-13
Number of Full-Time Classified	0	0	0
Number of Full-Time Faculty	1	1	1
Number of Full-Time Managers	1	1	1
Number of Part-Time Classified	0	0	0
Number of Part-Time Faculty	10	9	9
Number of Part-Time Managers	0	0	0

2. Department Activities

1. Preparing for upcoming Program Reviews 2015-16.

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3. Proposed Projects Requiring Additional Resources (not listed in Section B-Action Plans/Resource)

Project Name and Description	Total Additional Dollars/Staff Needed
Increase caps in online classes to capture more FTES. Produce flyer to promote onsite classes.	Unknown Unknown

4. Outcomes (from most recent Department Review or Annual Department Reports)

Administrative Unit/Service Area Outcomes	AUO/SAO Findings
http://www.coastline.edu/about/research-planning/	DIE will publish the findings this week in an AUO/SAO summary report and post it online

Action Plans in response to the outcomes:

Continue to educate faculty on SLOs and the response required of them after SLO data collection.

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5. Progress on 5-year Goals (from most recent Program Review)

Goal	Complete	Partially Complete	Not Started	Abandoned	Comments
Expand languages offered		X			Italian was added onsite.
Strive to offer the C180, C185, C280 and C285 course sequence in all languages.			X	X	C180 and C185 classes fill, enrollments at the C185 level not high enough to support the advanced classes.
Request that IT staff design a means for tracking student online activity.		X			With the arrival of the new LMS, perhaps this will happen.

Analysis of Progress on 5-year Goals

Summary

6. New Annual Program/Department Goals

	5 Year Goal Addressed	Project Completion Date	Lead Employee	Comments
Seek to grow the onsite course offerings. Complete course outline revisions for all Intl. Language courses.		Spring 2016		ongoing

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B. Action Plan and Resource Requests Based on Annual Data

Action	Institutional planning goals*	How action will improve student success or operational performance	Type of Resource	Resource needs, if any	Department priority**	Approximate cost	Potential Funding Source
No requests at this time.							

*Reference specific sections of College Education Master Plan, Strategic Initiatives, 5-year Program Review Goals, Accreditation Recommendations, AUO/SAO evaluation and assessment, College Mission, or other relevant planning documents. **Prioritize the program’s resource needs with 1 being the most important and subsequent numbers being less urgent.